

CLAVERHAM VILLAGE HALL

Minutes of Committee meeting held on 16 April 2013

Present: John Williams, Andrew Yearsley, Peter Gunn, Helen Hicks, Mike Leigh, Sandra Ogden (observer)

Apologies:

John Dare, Bob Evans

The Committee Members of Claverham Village Hall are saddened at the passing of Geoff Hawkins who has been a very active and effective member of the Committee in the position of Chairperson. Geoff's hard work was acknowledged and we are grateful for everything he did for Claverham Village Hall. It was agreed that a donation would be made to any collection made in his memory.

Minutes of 27 March approved

Matters Arising

Electrical jobs are still outstanding. JW reported that Darren Keen will attend on Wed 17 April to start work....

- ^ hand dryer to be moved in gents toilet
- ^ light needed in area by waste bins (to be connected to same switch as car park lighting)
- ^ socket in main Hall and skittle alley to be tested
- ^ socket by pool table needs replacing
- ^ socket in store room by chairs to be moved
- ^ 2 lights on the side of the building facing the waste bin area are broken and need replacing.
- ^ Mood lighting in hall still to be discussed

It was confirmed that the blue wire reported to be showing in alley is nothing to be concerned about.

Work follow up - JW

Admin

AGM: AY has a copy of the voting register. We are in need of more Committee members and a Secretary. HH said Helen Cooper may stand as Clavertots Representative – to be confirmed. SO to circulate Newsletter to school and advertise vacancies on Facebook.

Action SO

CVE

It was agreed that CVH Committee is happy for Ralph Ludin to take the position of DPS. Ralph has spoken to Geoff Bland and is waiting to hear further about the course of action needed. Needs follow up.

Action RL

Treasurer's Report

Andrew Yearsley presented Income and Expenditure Accounts for year ending 31 March 2013. AY to check gas and waste disposal entries.

No further action is required regarding the Rowan Dartington Investment.

The two remaining old debts have both been paid (Welch and Street Dance) £22,000 in current account – need to decide where to invest it.

Buildings and Grounds

Conservatory: JW has been in touch with Rexon. Rexon are coming to take down soffit and replace the needed parts next Thursday/Friday.

Chairs: Pritchards are not interested in repairing the feet of the chairs. They have quoted to renew the boards and recover for £20 per chair. Quote to repair only is £10 per chair.

JW will get another quote.

Action JW

Car Park: JW will move a rock in the car park over the weekend in order to stop cars parking at end of footpath. We should still consider 2 tubs outside front door to keep emergency access area free.

Action JW

Nothing further has been heard about the skittles and balls. RL to contact Sixways Sport.

Action RL

Bar Front: Sandra Ogden contacted Mike Payne who confirmed that he had already been approached by CVE and the matter is progressing. CVE will progress this.

Maintenance Person: JW contacted Clive but he is not interested in the position. Another applicant has come forward and JW will interview him tomorrow with Graham Smith. PG knows someone else who may be interested if the other applicant is not interested.

Action JW

Heating: No progress has been made regarding removing the water tank.

Action JW

Skittles: the finals have been played. Winning team: Jasmine Jesters. Runners Up: Hollowmead Farmers Thanks to RL for organizing the Village Skittles.

Health and Safety

Fire safety training for bar volunteers being reviewed in conjunction with CVE. Fire Wardens to be appointed. Ongoing.

Action BE

It was agreed at the last meeting that the breeze blocks in the pit at end of alley should be replaced with a wooden block. This can be done by the new maintenance person.

Action JW

Future Events

Shakespeare Event: SO to organise Special Events License from North Somerset Council. HH suggested that Stepping Stones could sell icecreams at the event. Agreed. We should start to advertise the event at May Day.

Action SO

May Day

JW reported that everything is in order for May Day, help has been given by Brenda Smith..

Any Other Business

Defibrillator: SO has confirmed with Council. Waiting for their electrician to make contact.

Action SO

‘Key Dates Document’ for an easy reference to renewals and safety checks due – will be prepared by

AY. Everyone should please pass relevant info to Andrew.

Action AY and all Committee

Beer Festival: Need to re-evaluate cost of hire to Lions. SO to check what full price would be so decision can be made on hire price. Not yet done.

Action SO

Newsletter: Emily Dobbs is currently prepare the Spring newsletter which is nearly ready. We should ask CVH 'Friends' to help deliver this around the village.

AGM is on Friday 17th May. It was agreed that a short meeting should be held before this...
Date for next meeting - 14 May 2013 at 7.45pm