



Claverham Village Hall

Bishops Road
Claverham
North Somerset
BS49 4NF

t: 01934 876581

e: info@claverhamvillagehall.co.uk

w: www.claverhamvillagehall.co.uk

STANDARDS & CONDITIONS OF USE

1) SUPERVISION

The Hirer will, during the period of the hiring, be responsible for the supervision of the premises, the fabric and the contents; their care, safety from damage however slight; or change of any sort and the behaviour of all persons using the premises whatever their capacity including proper supervision of car parking arrangements to avoid obstruction of the highway and the drive of Claverham Ltd.

The Hirer shall ensure that any activities for children under eight years of age comply with the provision of The Children's Act of 1989 and that only fit and proper persons have access to the children.

2) USE OF PREMISES

The Hirer shall not use the premises for any purpose other than that described in the agreement and shall not sub-hire or use the premises or allow the premises to be used in any unlawful way. The Hirer shall not do anything or bring onto the premises anything which may endanger the premise or render invalid any insurance policies in respect thereof, nor allow the consumption of alcohol thereon without written permission.

3) LICENCE

The Hirer shall be responsible for obtaining such licenses as may be needed whether for the Performing Rights Society, from Phonographic Performance Ltd or otherwise and for the observance of the same. They shall ensure that nothing is done on or in relation to the premises in contravention of the law relating to the Gaming, Betting and Lotteries Act.

4) PUBLIC SAFETY COMPLIANCE

The Hirer shall comply with all conditions and regulations made in respect of the premises by the Fire Authority, Local Authority, the Local Magistrates' Court or otherwise, particularly in connection with any event which includes public dancing or music or similar public entrapment or stage plays. The use of candles is not permitted for subdued lighting.

5) HEALTH AND HYGIENE

The Hirer shall, if preparing, serving or selling food observe all relevant food, health and hygiene legislation and regulations. Shall ensure that no animals, except guide dogs are brought into the hall other than for a special event agreed to by the committee. No animals whatsoever are to enter the kitchen at anytime.

6) ELECTRICAL APPLIANCE SAFETY

The Hirer shall ensure that any electrical appliances brought by them to the premises and used there in shall be safe and in good working order. The Hirer

must use a residual circuit breaker with any equipment bought in and it must be used in the interest of public safety.

7) INDEMNITY / ACCIDENTS

The Hirer shall indemnify the committee for the cost of repair of any damage done to any part of the property including the curtilage thereof or the contents of the building, which may occur during the period of the hiring.

The Hirer shall indemnify the Hall for any claims made against it by Third Parties arising out of the Hiring and shall be responsible for making arrangements to insure against any third party or personal injury claims which may lie against them (or the organization if acting as a representative) whilst using the Village Hall. The Village Hall is insured against any claims arising out of its own negligence.

The Hirer must report all accidents involving injury to the public to a member of the Management Committee as soon as possible. Any failure of equipment either that belonging to the hall or brought in by the Hirer must be reported as soon as possible. Certain types of accidents or injury must be reported on a special form to the Local Authority.

8) SALE OF GOODS

The Hirer shall, if selling goods on the premises, comply with Fair Trading Laws and any code of practice used in connection with such sales.

9) CANCELLATION / REFUSAL OF BOOKING

If The Hirer wishes to cancel the booking before the date of the event and the committee is unable to conclude a replacement booking, the question of payment or the replacement of the fee shall be at the discretion of the Committee.

The Committee reserve the right to cancel this hiring in the event of the hall being required for use as a Polling Station for a local or government election, or at the committee's discretion. In which case the Hirer shall be entitled to a refund of any money already paid.

In the event of the hall or any part thereof being rendered unfit for the use for which it has been hired, the Committee shall not be liable to the Hirer for any resulting loss, damage or expense. The Committee reserves the right to refuse a booking without notice or to cancel this hiring agreement at any time either before or during the term of the agreement upon giving 7 days notice in writing to the Hirer who shall be entitled upon such notice to reimbursement of such monies including the deposit or a proportion of the same as have been paid by the Hirer to the Committee. The Committee shall not be liable to make any further payment to the Hirer.

10) END OF HIRE

The Hirer shall be responsible for leaving the premises - including toilets and surrounding area - in a clean and tidy condition, properly locked and secured, unless directed otherwise and any contents temporarily removed from their usual positions shall be properly replaced, otherwise the Committee shall be at liberty to make an additional charge. Unless arrangements have been made for the hall to be cleaned after use, all tables used should be wiped down, chairs and tables stored, spillages cleaned up, the floors swept, all items used in the kitchen should be washed and correctly stored and all rubbish removed from the premises and put in the waste bins outside provided by the Hall. The Hirer must ensure that the minimum of noise is made on arrival and departure.